**Ohio University**

**Scripps College of Communication**

**Arrangements for the Oral Thesis Examination/Dissertation Defense**

This form is to be filed with the Associate Dean, Research and Graduate Studies at least 14 days before the date of the oral dissertation defense. Please notify the College if any change in arrangements is made. The oral thesis examination/ dissertation defense is public and faculty and graduate students are invited to attend. The Dean’s Office will send an e-mail announcement to faculty and graduate students upon receipt of this form.

**IMPORTANT:** Student must have established doctoral candidacy before scheduling oral exam. Please verify that a copy of Scripps College of Communication graduate form 10 is in the student’s folder before completing this form.

Name:

PID Number:

Current Address:

Electronic Mail Address:

**is seeking a degree:** **[x]  Master of**

**[ ]  Doctor of** **Philosophy**

**Exact title of thesis/dissertation:**

**Signatures and typed names of the members of the oral thesis examination/dissertation committee (Oral Examining Committee):**

Type committee member 1 here Type committee member 2 here:

Type committee member 3 here Type committee member 4 here:

Type Associate Director for Graduate Studies here: Type Dean's Representative here:

**Note to Chair/Student:** It is the responsibility of the student to confirm the availability of each committee member prior to scheduling the Oral Examination.

**Examination:**

Date: Type date of examination here:

Time: Type time of examination here:

Place: Type the place of the examination here:

**Note to the student:** The final typed copies of the manuscript must be in the hands of your committee 14 days before the date of the examination.

\_\_\_\_\_ Date SCHOOL sent **original** to Associate Director for Research and Graduate Studies, Schoonover 121.

\_\_\_\_\_ Date SCHOOL sent copy to Thesis/Dissertation Advisor.

\_\_\_\_\_ Date SCHOOL sent copy to Student.

\_\_\_\_\_ Date SCHOOL sent copy to Committee Members

\_\_\_\_\_ Date DEAN’S OFFICE sent e-mail announcement to faculty and graduate students